

Wisconsin Association of FFA State FFA Officer – Speaker Agreement

Contact Person: _____ Title _____

FFA Chapter: _____

Address: _____

School Phone: _____ Fax: _____

Advisor Cell Phone Number: _____

Email: _____

Type Presentation: _____

Date of Presentation: _____

Time of Presentation: _____

Location of presentation: _____

FEES & EXPENSES

The FFA Chapter agrees to pay the following expenses directly to the state FFA officer establishing this speaking agreement.

1. Minimum travel fee of \$10 if mileage is less than 25 miles round trip between the state officer's home and the location of the banquet/event.
2. If the banquet/event is located 25 miles or more round trip, the FFA chapter is responsible for paying the state FFA officer 38.5 cents per mile.
3. The FFA chapter is responsible for providing and paying for any specific supplies or materials needed to conduct the event upon approval of the chapter FFA advisor.
4. The state FFA officer is providing in this document the travel expenses related to this event for invoicing purposes. Payment for mileage expense is due at the time the state officer completes their commitment to this event.

_____ // _____ x .385 cents per mile = _____
From To Round trip mileage Total mileage reimbursement

The FFA chapter has the option to provide additional compensation to the state officer if they so choose. This may come in the form of gifts or additional financial support.

A/V REQUIREMENTS

The A/V requirements for the state FFA officer to be able to speak to your audience:

· Microphone – Handheld, lapel, wireless or at least 20ft of cord microphone. If there are different circumstances that limit this type of microphone in your school, please inform the state FFA officer. State officer will confirm with advisor.

Signatures on this agreement indicate full compliance with the requests and the promises above, and complete understanding of the services to be provided.

State Officer Signature _____ Date _____

FFA Advisor Signature _____ Date _____

Please counter sign this agreement and email or send to: (State Officer name and email address and mailing address.)