

## Wisconsin FFA Center Board Meeting Minutes June 19<sup>th</sup>, 2014

The meeting was called to order at 10:04 am by Kim Houser, Center Board Chair. It was moved to approve agenda Ralph Johnson/Brian Kast. Motion passed. It was moved to approve the minutes from the January meeting by Shari Graffunder/Brian Kast. Motion passed.

Cheryl presented the financial report. Affiliation fees are completed with 251 chapters participating. The quarterly financial report was reviewed. The balance sheet was also provided. Everything is on track for this time of year. The next financial project is to get all the dues money taken care of. Parking at the State FFA Convention was discussed and Jeff Hicken stated that the \$25 parking fee was well received. For the most part everyone seemed to be pleased. The \$25 fee will not cover all the charges that Alliant will bill but should cover about 75% of the fees. In addition the FFA Foundation Convention Partner Funds are coming in a higher level than projected so that will help to cover expenses as well.

Cheryl presented the Center report. The National Officer tour here in Wisconsin was well received. The FFA Center is still working on the website and Stacey Kunde, the summer intern, will be working to get the website updated. Rally to stop hunger went well and the alumni was a great help in making the event a success. Cheryl has been serving on the National FFA Board of Trustees and the next meeting will be in August.

The National Officer candidate process will take place on July 8. There are four individuals that are planning to participate in that process. 3,727 people were at state convention which is a record for attendance. Cheryl has set some goals for next year to include educating members about proper attire at FFA events. State fair is also making some changes this year. The Ag Oasis will be going away and will be relocated near the beef barns. The band and choir will also perform in the new area where the rabbits and poultry were previously. State fair is also requiring an increased ratio of 1 chaperone for every 5 students. In addition the chaperones will be charged \$25 per night.

It is also time to review the state officer candidate selection process. The state officer candidate handbooks also need to be updated. Also looking to put on a public speaking academy instead of the parliamentary procedure workshops.

The office printer and copier need to be replaced. Cheryl has a proposal from Bauernfeind. Cheryl will move forward to get the new equipment installed. In addition she said that they need some new software for the office. It was suggested to work through [www.techshoup.com](http://www.techshoup.com) to place that order at a special non profit rate.

Rent was addressed. Cheryl stated that she would appreciate an increase in rent. Extra costs incurred include electric, cleaning the carpet, pumping the septic etc. The current amount of rent is \$3600.

The FFA Center assistant is Terry Bernick. Cheryl stated that she does an excellent job. She has missed some work due to some health concerns but is on the mend. Her current pay rate is \$14.50 per hour. Cheryl gives her the utmost flexibility with her schedule. Terry is done for the summer. However she will still come in to do the financials and banking throughout the summer resuming more regular hours on September 1. Clara Hedrich moved to keep the salary stay where it is at \$14.50 per hour. The motion was seconded by Shari Graffunder. Motion passed.

The possibility was discussed to consider the possibility of hiring a part time person to help at the center year round which may possibly phase out the intern role to give more support to the office on an annual basis. The idea of ordering convention awards by someone else was a possibility to free up some of Terry's time.

The board terms begin in November for the new board. The June meeting is the last meeting for the current board.

At this point Cheryl excused herself for the contract negotiation portion of the meeting.

It was moved by Linda Sattler and seconded by Clara Hedrich to offer Cheryl a 1.5% increase in salary. Ralph Johnson moved to amend the motion by striking 1.5% and inserting 2%. The amendment was seconded by Glenda Crook. Amendment passes. Motion passed.

It was moved to increase the payout for unused sick days from \$30 to \$35 per day. Seconded by Kristin Hanson. Motion passed. These days will be payable at the end of the fiscal year.

It was moved to increase rent \$25 per month or \$300 per year by Glenda Crook and seconded by Shari Graffunder. The annual rent would now be \$3900. Motion passed.

New board members beginning in November will be Section 6/7 Lindsay Meissner, Section 8/9 Jenifer Erb, and Troy Talford will be joining as the President Elect.

It was moved to adjourn by Bridgett Neu, seconded Shari Graffunder. Motion passed. The meeting was adjourned at 11:47 am.

The next meeting will be held in conjunction with 212/360 on Friday evening, November 14<sup>th</sup> at the Hyatt on Main in Green Bay, Wisconsin.

#### Current Board Terms

Sections 1&2 Kristin Hanson 2012-2015

Sections 3&4 Brian Kast 2013-2016

Sections 5&10 Ralph Johnson 2013-2016

Sections 6&7 Glenda Crook 2011-2014

Sections 8&9 Clara Hedrich 2011-2014

Kim Houser WAAE Past-President 2013-2014

Shari Graffunder WAAE President 2013-2014

Linda Sattler WAAE President-Elect 2013-2014

Bridgett Neu, WAAE Executive Director

Minutes approved at the November 14, 2014 meeting of the FFA Center Board.

The minutes have been revised to not include specific number related to personnel salaries. If you would like this information please contact the secretary of the FFA Center Board.