

**Wisconsin FFA Center Board Meeting Agenda**  
**January 8, 2010 at 10:00 a.m.**  
**Ramada Stevens Point**

The meeting was called to Order by President Dave Laatsch at 10:13 a.m.

Members Present – Randy Ehrenberg, Rene Lehman, Kristin Hanson, Brad Gefvert, Dave Laatsch, Jeff Zobeck, Bridgett Neu, Kevin Whalen

Members Absent –

Others Present – Cheryl Zimmerman, Jeff Hicken, Marty Nowak

Approval of Agenda - It was moved to approve with flexibility Ehrenberg/Hanson. Motion passed.

Approval of November Minutes— It was moved to approve by Nowak/Hanson. Motion passed.

FFA Center Office Operations--Cheryl Zimmerman

- Some teachers are going to come in this evening to review the job interview CDE.
- Staff is currently preparing for FFA district speaking contests.
- Wisconsin will be hosting a national officer during National FFA Week.
- Membership rosters will be discussed this afternoon at the FFA Board of Directors meeting.
- The state officers will be traveling to California next week for a team trip. This is an optional activity that the state officers plan and pay for themselves as a team activity.
- Proficiency judging will be March 12-13 at the Chula Vista

Updated Standard Mileage Rate has been changed to .50 per mile IRS rate

Review of DPI/CTSO meeting and accounting/contracting procedures. Cheryl and Terry attended a meeting at DPI to learn some of the new procedures regarding processes with CTSO Centers and their relationship to DPI accounting procedures. The savings account at the Heritage Bank in Spencer will now be listed as an FFA Center account and separate from other FFA Center funds. Jeff and Cheryl do not have the authority to sign Association checks. All FFA Association accounting is being done by one CTSO accountant at DPI and new procedures for payment, contracting, etc. have been set up. Jeff and Cheryl will be able to put in the DPI GPR contract that the Wisconsin FFA Center can arrange their own printing services without having to get bids and be reimbursed later and the contract will cover other items so that money can be transferred to the Wisconsin FFA Center from the FFA Association for services that are conducted for FFA.

Upcoming Calendar of Events

- National Affiliation Fee Update - Conference Call January 14. Cheryl and Jeff led a discussion about some of the options that National FFA is looking at regarding price structures. More information will be shared after conference call.
- NASAE Executive Committee Conference Call - February 1
- National Council Record Book Meeting - Indianapolis, February 2-3
- National FFA Week - National Officer and Craig Frederick in Wisconsin
- March National Council Board Meeting and National Policy Seminar

Summer Assistant 2010-Job Description Posted - Resumes Due Feb. 17, 2010

Equipment Update – No updates needed at this time.

Letter from Brosnahan Law Firm concerning injury at local FFA event has been turned over to Rural Insurance to handle at this point. This is not an actual lawsuit just a letter of possible intent

and notice of injury.

Financial Report--Cheryl Zimmerman

- Affiliation Fees – There is a sheet in the packet. 239 chapters have paid their fees and we would expect to reach 248 chapters pay the affiliation fee.
- Review Checks and Deposits – The statements are available to be viewed by the Board members if they choose to look them over.
- Review Financial Statements - The documents from Data Flow were handed out at the meeting
- Quick Books Update - Cheryl and Bridgett will meet next week via telephone next week to set up the Quickbooks program

FFA Chapter Affiliation Fee - 2010-2011 – The affiliation fee has been at \$300 for over 10 years. The budget does project a shortfall this year and there is always the concern about the future of GPR dollars. However, the shortfall is also small. There was concern about chapters ability to pay an increased fee. It was decided to leave the fee at \$300 for now and see how the National Affiliation Fee process turns out and see how membership numbers are for the school year. Moved by Ehrenberg/Whalen to keep the fees at \$300. Motion passed.

Review FFA Center Board Terms and Positions for Election – There will need to be elections in Sections 3/4 and Sections 5/10. The first meeting for new board members will be in November.

Next Meeting – June Professional Development Conference

Meeting adjourned at 12:52 p.m.

Respectfully Submitted,

Bridgett Neu, Secretary

**FFA Center Board Representatives Term**

Sections 1&2 Kristin Hanson 2009-2012  
Sections 5&10 Randy Ehrenberg 2007-2010  
Sections 8&9 Rene Lehman 2008-2011  
WAAE Jeff Zobeck 2008-2011

Sections 3&4 Kevin Whalen 2009-2010  
Sections 6&7 Brad Gefvert 2008-2011  
WAAE David Laatsch 2007-2010

# Wisconsin FFA Center Report

## January 2010

### FUNDING

#### 2009-10 Chapter Affiliation Fee Summary

Total Chapters Paid: 239 (As of Jan. 7, 2010)

Breakdown: Option 1 (\$300.00) – 239

Option 2 – (No one has indicated specifically they will use this payment option)

Waiting for payment – 8

One payment received at DPI – Check to be sent

#### 2008-09 Chapter Affiliation Fee Summary

Total Chapters Paid: 240 (As of Jan. 7, 2009)

Breakdown: Option 1 (\$300.00) – 240

Option 2 – (No one has indicated specifically they will use this payment option)

No Response – 8

Two inactive chapters this year – Madison and Horicon

#### 2007-08 Chapter Affiliation Fee Summary

Total Chapter Paid: 242 (As of Jan. 3, 2008)

Breakdown: Option 1 (\$300.00) – 242

Option 2 - (No one has indicated specifically they will use this payment option)

No Response – 8 (Horicon will not be paying this year – program inactive for 2007-08 school year)

First quarter financial statements were presented to the FFA Center Board at Half-Time meeting.

### WISCONSIN FFA CENTER UPDATE

1. Funding to be provided to the Wisconsin FFA Center through DPI again this year to assist with degrees, proficiencies and convention assistance. Contracts have been submitted to DPI, waiting for review of contract, amount available - \$20,667.00. Meeting held with DPI Staff members to understand new procedures, contracts and requirements set forth by DPI.
2. Committee meeting to review Job Interview CDE.
3. Developing FFA Week Activities for National FFA Officer and National Staff who will be traveling Wisconsin.
4. Wisconsin FFA Center Summer Assistant Position has been announced and posted. Resumes due February 17.
5. Working with Jeff Hicken on membership.
6. Preparing District and Sectional Speaking Contest Materials – Contests begin January 18.
7. National Council and NASAE activities – See upcoming events.
8. Preparing for the handling, processing and evaluation of the State and American Degrees and Proficiency Award Applications with the Wisconsin FFA Center Staff. These applications will all be coming to the Wisconsin FFA Center again this year.
9. State FFA Convention planning has started.
  - a. Hotel contracts received and ready to review.
  - b. Continuation of School Officials Lunch and Program.
  - c. Continuation of Change Lives Teach Ag Workshop.
  - d. State Officer Committees are underway and plans were developed at December Officer Meeting.
  - e. Planning 2<sup>nd</sup> Day of Service Activities with help of Past State Officer Beth Rieth.
10. Preparing for upcoming FFA Alumni Convention, State Officers conducting workshop and reflections.
11. Preparing for FFA Board meetings and Farm Forum.

### WISCONSIN ASSOCIATION of FFA UPDATE

1. Late membership rosters and payment were discussed at the State FFA Board of Directors meeting Friday – action was taken by the FFA Board of Directors.
2. Other items the Board discussed included – FFA Program of Activities, Award Revisions, State Officer Activities, National FFA Week and other FFA items of business.

### STATE FFA CONVENTION

Date & Locations: The State FFA Convention will be held at the Alliant Energy Center in Madison, June 14-17, 2010.

Housing: Official Housing will be posted online in early March - Hotel negotiations in progress

Activities: Second year of High School Quiz Bowl Contest

Day of Service continued with some revisions in schedule

Kick off day for convention in Madison – BJ looking into ways to have a parade, fun games and activities to start off the celebration of state convention.

LifeWork Expo: Exhibitors-Contact Nicole Schmidt or Lois Flee at the Wisconsin FFA Foundation.

### Upcoming Activities/Calendar of Events:

State FFA Officer team is traveling to California - January 12-16, 2010.

National FFA Affiliation Fee Conference Call – January 14, 2010 – Review progress made.

Two State Officers are scheduled to attend the Wisconsin School Board Convention - January 20-21.

District FFA Speaking Contests to begin January 18. Sectional contests in March at the state officer's home schools.

NASAE Board Conference Call – February 1, 2010.

National Council Record Book Meeting – Indianapolis – February 2-3, 2010 – Cheryl Zimmerman.

CTSO Legislative Day – February 11 in Madison – State Officers to attend with Jeff Hicken.

Wisconsin FFA Alumni Convention - Feb. 12-14, 2010 in Manitowoc. State Officers will be assisting and presenting a reflections program and a workshop. The sawblades from State FFA Convention will be auctioned off at the Alumni Convention.

National FFA Week activities with National Officer and National Staff Member – February 20-26, 2010.

FFA Board of Directors will meet on February 25-26 in Wisconsin Rapids to conduct the review process for State FFA Degrees. The Board will meet again in March in Madison for convention planning.

FFA Officers will be assisting with the FFA/Farm Bureau Farm Forum Feb. 26-27 in Wisconsin Rapids.

Wisconsin FFA Proficiency Awards will be judged March 12-13 in Wisconsin Dells at the Chula Vista Hotel. Cheryl Zimmerman is coordinating the arrangements and details for the judging. Anyone interested in judging is invited to attend. Reservations should be made by February 20, 2010. Call the Chula Vista Hotel at 608-254-8366. Rooms are reserved under FFA. Rates are available for \$70.00 for single; \$92.00 for double.

State Degree Appeal Process interviews will be scheduled for the March 12-13.

Cheryl Zimmerman will be attending the National Council Meeting in Alexandria, VA March 4-7 and the National Policy Seminar March 8-10 as President of NASAE. January 20, National Council Executive Committee Conference Call.

Made for Excellence will be held March 19-20, 2010 at the Ramada Stevens Point. The EDGE Conference will also be presented for Middle School Students.

Two individuals have indicated interest in running for Wisconsin's National Officer Candidate. Selection process will occur over the March 19-20, 2010 weekend.

Next fall's MFE/ALD conference will be November 12-13, 2010 at the KI Convention Center in Green Bay.

2011 Half-Time Conference set for January 7-8 in Stevens Point at the Ramada of Stevens Point.